

Queen Margaret's School

QMS

Program Fee Booklet

**Grade 7/8 Boys High School Preparation Program  
2011-2012**

660 Brownsey Avenue  
Duncan, British Columbia, Canada V9L 1C2  
T (250) 746-4185 | F (250) 746-4187 | admissions@qms.bc.ca

**[www.qms.bc.ca](http://www.qms.bc.ca)**



# 2011 - 2012 Fee Information

## Grade 7/8 BOYS HIGH SCHOOL PREPARATION PROGRAM

Area of Residence	Annual Fees	Deposit & Payment Due Date
Day Students BC Residents	\$9,900.00	<b>\$1050.00</b> due upon acceptance; Final payment due by Aug. 1 or monthly payments August 1 – May 1

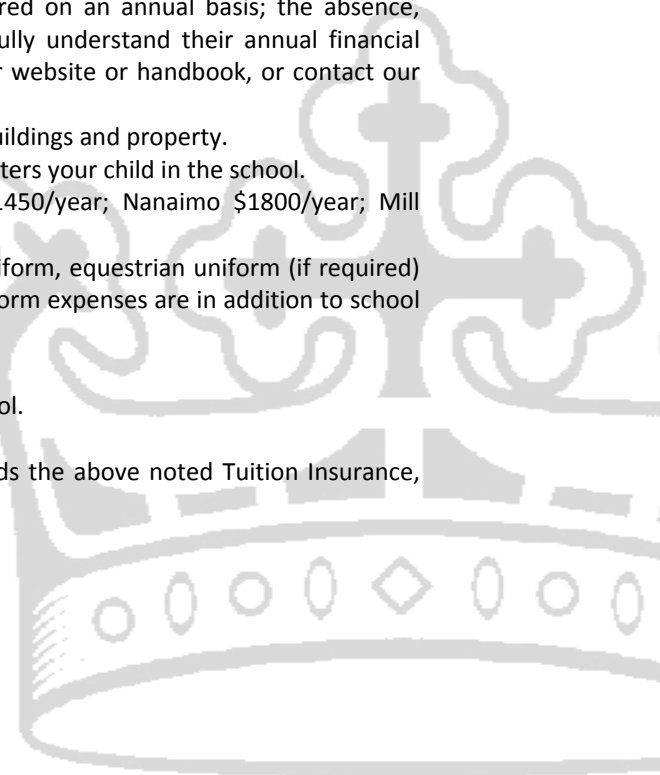
**Annual Fees include:** tuition, textbook rental and a QMS society membership which entitles one parent to vote at the QMS Annual AGM.

**Other Costs for New Students:** The fees below are in addition to the above noted tuition amounts.

- 1) **\$200 Non-refundable Application Fee:** Due at the time of application.
- 2) **\$475 Hot Lunch Fee:** Our mandatory Hot Lunch Program providing all students with daily nutritious lunchtime meals.
- 3) **\$500 Junior Activity/Senior Outdoor Education Fee:** All students participate in educational field trips that build confidence and broaden their horizons.
- 4) **\$250 Tuition Insurance Fee:** Tuition Insurance is a program which provides protection for the parents & the School if, for any reason, a student does not complete the school year. Commitments for salaries and maintenance are incurred on an annual basis; the absence, dismissal or withdrawal of a student does not reduce these operating expenses. Parents should fully understand their annual financial obligation for tuition and other fees. For detailed Tuition Insurance Information, please refer to our website or handbook, or contact our Director of Finance or Admissions Office.
- 5) **\$300 Campus Renewal Fee** This fee assists the school in the continual renewal and refurbishment of buildings and property.
- 6) **\$750 New Enrolment Fee:** This fee supports the expansion of the school's learning resources, and registers your child in the school.
- 7) **Bus Service:** (If applicable) Ladysmith \$1750/year; Chemainus/Crofton/Salt Spring Island Ferry \$1450/year; Nanaimo \$1800/year; Mill Bay/Cobble Hill/Shawnigan \$7/use. *Please note: Siblings receive a 50% reduction in bussing fees.*
- 8) **Uniform:** New and used uniform items, including Centennial (formal) and casual uniform, athletic uniform, equestrian uniform (if required) and several optional items, are available at the School Shop located in Founder's Hall on campus. Uniform expenses are in addition to school fees and are estimated to be **\$800**.

**Non Refundable Deposit:** Due at the time of acceptance to hold your child's space at Queen Margaret's School.

- 1) **\$1,050.00 Non-refundable deposit** is required for new **Day** students. This deposit is credited towards the above noted Tuition Insurance, Campus Renewal *and* New Enrolment.
- 2) **Equestrian Riders:** Train to Ride \$250 Deposit.



## **EQUESTRIAN PROGRAM FEES (optional program for students; in addition to tuition fee)**

<b>“Train to Ride” Program*</b>	<b>Annual Fees</b>
One Riding Lesson/week	\$1,300
Two Riding Lessons/week	\$2,600

### **Monthly Payment Plan**

A monthly payment plan is available for tuition fees for Day, as well as Canadian and US Boarding students. Monthly tuition fee payments can be paid by pre-authorized debit, pre-authorized credit card or post-dated cheques. Payments are made in 10 equal instalments at the beginning of each month from August 1 to May 1 inclusive. Included in the monthly fee calculation is a \$30 monthly service\*. Our accounting department will provide you details for enrolling in the monthly payment plan following your completed registration.

*\*The service fee applies to each family.*

### **Statement of Account**

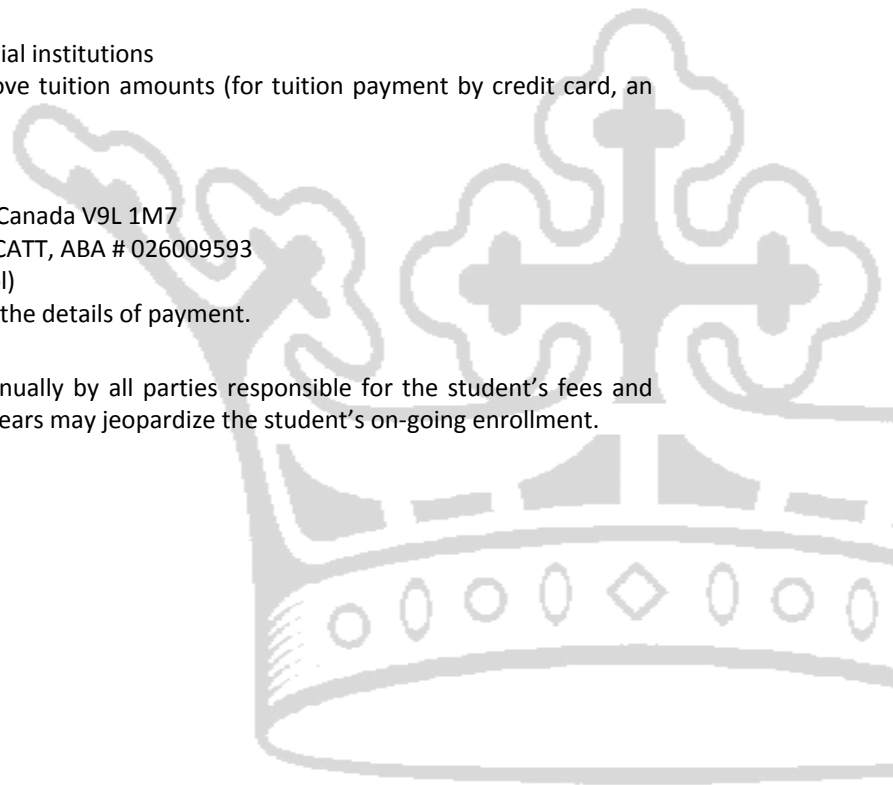
A monthly statement of account will be issued to parents via email or mail. Payment terms are 30 days (2% interest charged thereafter, compounded annually).

#### ***Queen Margaret’s School accepts the following forms of payment:***

- i) Canadian or US cash, cheque or money order
- ii) Payment through online banking at most major Canadian financial institutions
- iii) Credit card (VISA, MC, AMEX) for additional fees over and above tuition amounts (for tuition payment by credit card, an additional 3% service fee will be charged)
- iv) Direct wire transfer to:  
Canadian Imperial Bank of Commerce,  
116 Station Street, Duncan, British Columbia, Canada V9L 1M7  
Bank # 010, Transit # 00240, Swift Code: CIBCCATT, ABA # 026009593  
Account # 76-04610 (Queen Margaret’s School)  
Please ensure your son’s name is listed under the details of payment.

### **Responsibility for Payment**

A Registration / Financial Agreement Form, a contract of obligation, must be signed annually by all parties responsible for the student’s fees and returned with the registration deposit before the first day of school. Accounts falling in arrears may jeopardize the student’s on-going enrollment.



### Notes on Fee Information:

1. A 1.5% tuition discount applies to full payment of fees by August 1<sup>st</sup> for day students.
2. Families with two children concurrently enrolled will receive a 20% discount off the tuition of the younger child. A 30% discount off the tuition applies to the 3rd child and a 50% discount for the fourth and subsequent children in the lowest grades. The sibling discount applies to the tuition portion of boarding fees only.
3. The BC Provincial Government currently provides an annual grant to the School for qualifying British Columbia students. The fees above include this grant (where applicable). Parents should be aware that if the amount of the grant, as determined by the BC Government, should change, the school may have to adjust fees without notice.
  - i) To qualify as a BC student, the parent or legal guardian\* of the student must be a Canadian Citizen, Landed Immigrant or otherwise legally admitted to Canada; and have permanent residency in BC. Sufficient proof of residency must be provided.
  - ii) To qualify as a North American student, the parent or legal guardian\* of the student must have permanent residency in Canada or the US.
  - iii) To qualify as an International student, the parent or legal guardian\* is not a permanent resident of Canada or the USA.

\* Legal guardian is a court appointed guardian under the of the Family Relations Act of British Columbia

## Financial Assistance

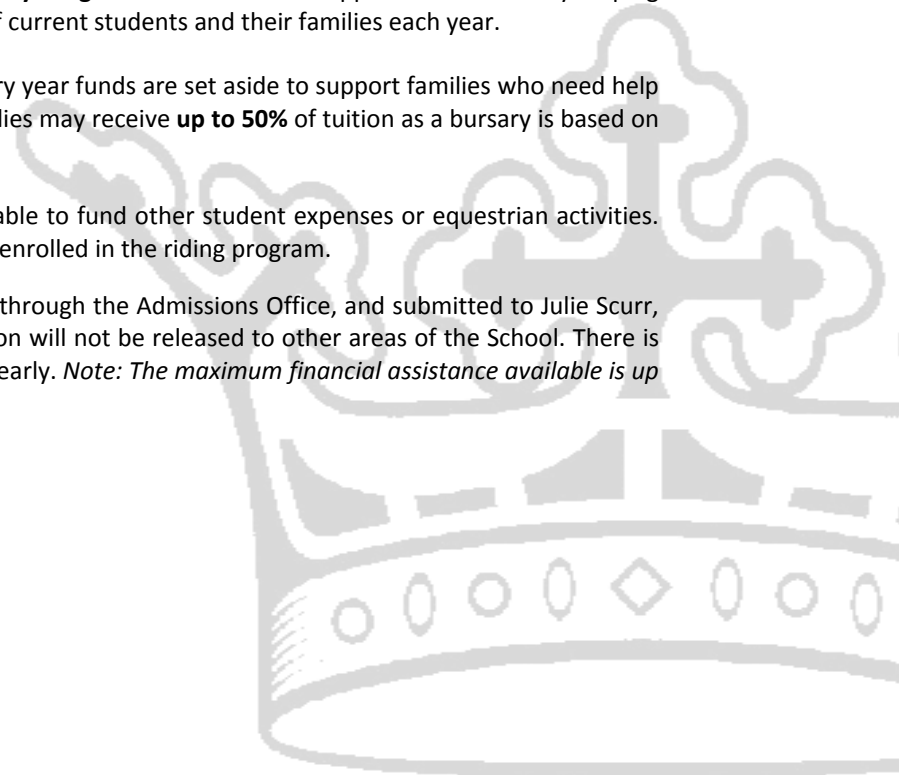
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The School recognizes that tuition and expenses can stretch a family's budget. Our **Bursary Program** was created to support our families by helping fund tuition for day and North American Boarding students. It helps approximately 30% of current students and their families each year.

**Bursaries** are awarded on the basis of financial need, rather than academic standing. Every year funds are set aside to support families who need help to bridge the gap between school fees and what their family is able to pay. Qualified families may receive **up to 50%** of tuition as a bursary is based on a sliding scale.

Bursary awards are to *assist* with tuition and boarding fees only. Bursaries are not available to fund other student expenses or equestrian activities. Any awarded amounts will be reduced by the amount of any equestrian fees for students enrolled in the riding program.

The Application for Financial Assistance Form is a written financial declaration, available through the Admissions Office, and submitted to Julie Scurr, our Director of Finance. All applications are held in confidence and application information will not be released to other areas of the School. There is no specific deadline for bursary applications, however we do encourage families to apply early. *Note: The maximum financial assistance available is up to 50% of tuition.*



*Engage* at QMS



Admissions Office

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