



**QMS Parents' Association  
Minutes of Meeting**

January 6, 2020  
8:10am in Karin Quinn Hall

**PA Executive:**

Sherra Collett	Chair
Rachel Munro	Vice-Chair
Kevin Westwick	Treasurer
Laura Hagen	Secretary
Kirsty Grant	Community Welfare
Alana Smith	Past Chair

**QMS Staff:**

Wilma Jamieson  
Jenny McLeod  
Heather Bartfai

**PA Members:**

Shannon Goulet  
Jonathan Beck  
Tyler Vanderputten  
Megan Lowery  
Andrea Blum

**Called to Order at 8:10am**

**Welcome and Introductions**

Sherra introduced the members of the current PA Executive and introductions were given from all in attendance.

Motion moved by Alana Smith, seconded by Heather Bartfai.

**"To Approve the Minutes December 2, 2019 as presented."**

**Carried**

**Reports**

**Chair:** Sherra spoke about how the majority of the PA fundraising is done with the Bazaar being out of the way. The consensus was that, we as the PA, will encourage the parents and community to now support the Gala. We will revisit new ideas to fundraise after that major event happens.





Sherra has also been in contact with a new distributor for hanging baskets and other spring gardening ideas.

**Vice Chair:** Nothing to report

**Secretary:** Nothing to report.

**Treasurer's Report:** Kevin– Not much new, except the pay out with regards to the Unicycler; collected revenue and cheques have to be sorted out.

**Community Welfare:** Nothing new to report.

**Class Reps:** Nothing to report.

**Thrifty Smile Cards:**

Still planning a soft launch, so as not to overwhelm the families with the Gala upcoming. The cards are coming from the Thrifty's community office and will come coded. Existing cards are still good. Next year we can just call it a reminder as the program never ends and auto-renews on June 22nd. Kirsty suggested that we share this with the community also. Sherra explained that we get 5% back up to \$2000 and the card can be loaded at your cash register right before paying for groceries.

**QMS Wish List:**

Sherra explained that the school puts the Wish List forward and we hope we will come close to fulfilling the whole list. We will start ticking off the list very shortly. Sherra's hope is that we fulfill much of the list with also leaving the PA account with money for next year's distribution costs and retirement gifts. We need to be fiscally responsible to leave funds for next year. Discussion about the wish list suggested that perhaps in the future we could look at putting forth a fundraiser for specific items.

**Manure:**

We will look at reintroducing selling it when spring starts and definitely after March Break. Possibly ongoing with specific pick up times. But we need to be cognizant of ongoing fundraising within the whole school. This can be discussed at upcoming meetings.

**Development Office:**

Jenny McLeod spoke to update us about the fundraising initiatives:

2-year Fundraising initiatives:

1. Annual Fund: Money given by parents, staff and community and that money is used every year
2. Gala: Fundraising for Stage 2 of the TLC
3. Major Gift Program: Substantial/Large money donations given for the 5 items on the Major Fundraising Priority List





**Any other business:**

Shannon had a fundraising idea about implementing a cookbook with QMS family recipes. It could be bound and sold. And could be a way for the community to all participate and show our diversity. Also could be a great Centennial project for next year.

Wilma to give the PA a priorities list for the Wish List

**Meeting Adjourned at 8:45am.**

Next meeting **Monday, February 3, 2020** at 6:30pm in Karin Quinn Hall.

**Attached:** QMS PA Financial Statements



**QMS PAC**  
**Balance Sheet**  
As of January 26, 2020

	<b>Total</b>
<b>Assets</b>	
<b>Current Assets</b>	
<b>Cash and Cash Equivalent</b>	
Chequing	53,353.64
Gaming	14,612.15
ISCU Membership Shares	5.60
Restricted Funds	0.00
<b>Total Cash and Cash Equivalent</b>	<b>\$ 67,971.39</b>
<b>Total Current Assets</b>	<b>\$ 67,971.39</b>
<b>Total Assets</b>	<b>\$ 67,971.39</b>
<b>Liabilities and Equity</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable (A/P)</b>	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable (A/P)</b>	<b>\$ 0.00</b>
<b>Total Current Liabilities</b>	<b>\$ 0.00</b>
<b>Total Liabilities</b>	<b>\$ 0.00</b>
<b>Equity</b>	
Opening Balance Equity	17,986.59
Retained Earnings	9,404.20
Profit for the year	40,580.60
<b>Total Equity</b>	<b>\$ 67,971.39</b>
<b>Total Liabilities and Equity</b>	<b>\$ 67,971.39</b>

**QMS PAC**  
**Profit and Loss**  
September 1, 2019 - January 26, 2020

	<b>Total</b>
<b>INCOME</b>	
<b>Fundraising (net)</b>	
Bazaar	22,043.31
DFS	1,365.63
Family Fun Night	610.36
Mabel's Labels	118.92
Unicycler	10,671.00
<b>Total Fundraising (net)</b>	<b>\$ 34,809.22</b>
Gaming Grant	6,520.00
Interest	8.04
<b>Total Income</b>	<b>\$ 41,337.26</b>
<b>GROSS PROFIT</b>	<b>\$ 41,337.26</b>
<b>EXPENSES</b>	
Bank fees	9.00
General Admin	747.66
<b>Total Expenses</b>	<b>\$ 756.66</b>
<b>PROFIT</b>	<b>\$ 40,580.60</b>