



**QMS Parents' Association
Minutes of Meeting**

February 3, 2020
6:30pm in Karin Quinn Hall

PA Executive:

Sherra Collett	Chair
Rachel Munro	Vice-Chair
Kirsty Grant	Community Welfare

QMS Staff:

Wilma Jamieson	Head of School
Dominic Smith	Grade 7 Teacher

PA Members:

Lisa Pyne-Mercier
Mary MacGreggor Williams
Megan Lowery
Jonathan Beck
Shannon Goulet

Called to Order at 6:30pm

Welcome and Introductions

Motion moved by Rachel Munro, seconded by Kristy Grant.

"To Approve the Minutes January 6, 2020 as presented."

Carried

Reports

Chair: Sherra had a conversation with Ali Armstrong about how to engage the Senior School. This was discussed at greater length later on in the meeting.

The subject of a school cookbook was mentioned again as a good way to involve the QMS community. Some points that were brought up:

- Perhaps the Culinary Arts Program could take this on?
- It would not be a professional product, but more of student quality, if this were the case.
- It perhaps wouldn't be a fundraiser, but simply a project designed to intertwine the past and present community
- If we as the PA want this to be of more professional quality, we need someone to take this on as a project.



- Shannon thought that Andrea Blum would be interested in doing this.

Lisa showed us her daughter's cookbook creation that took a lot of work to create. Country Grocer sponsored this cookbook (about 12 pages) and it contained 11 recipes. It was expensive to print.

- There are online sources that can do this, one of them being a Canadian company
- It was agreed that if there is already a system in place, then we should use it.
- BUT we still need someone willing to spearhead this project!
- Maybe we could put this out to the Alumni? www.cookbookfundraiser.com
- Shannon said she is willing to help, but not lead this project.

Vice Chair: Nothing to report

Secretary: Absent (notes taken by another member)

Treasurer's Report: Absent

Community Welfare: One congratulations card written this past month.

Class Reps: Nothing to report.

Thrifty Smile Cards:

We will wait until next week before we start promoting these on social media. If you require a card, please contact your class rep. They could also be available at Kim Stinka's desk in TLC and Kim Ludvigson's desk in the administration office.

The card is good all year long. You load it first with money and then once it is used, 5% is donated back to the school. Please encourage your friends and family to use their cards!

QMS Wish List:

The PA Executive met and the entire wish list was filled! We raised \$46,000 to purchase various items from Wilma's wish list. Congratulations to the PA for such a success!

We have been left with a contingency fund, which will be used for purchasing items such as bricks for staff that have recently retired. Additionally, we need to purchase book prizes, sports day treats and a bursary. The Unicycler will continue as usual.

2020/2021 PAC Executives:

We would like to inform the school and the PA that some of the current PA Executives will be stepping down at the end of this school year. It is uncertain as to how many positions will need to be filled, but as of now, we are sure that Sherra Collett and Rachel Munro will be stepping down. This leaves the positions of Chair and Vice Chair vacant.

- One of the benefit of being on the PA Executive is that you really get involved with the school. It is fun and allows you to meet great parent volunteers.



- How can we promote this? Facebook and the Royal Reminder perhaps?

Wilma noted that seeing as the AGM has now been moved to June, (instead of September) this puts the new PA at an advantage as they are already set up and can head into the new school year ahead of the game. Wilma also noted that whoever comes in needs to work closely with the school as it is our Centenary Year. All ideas and fundraising initiatives need to fit with the school's overall planning. It is a very exciting time for QMS!

- It was mentioned that people need to understand what the Executive Roles look like. This could be described through the Royal Reminder and social media

2020/2021 Fundraisers:

We are looking for input from our group as to how we can engage the Senior School? A late afternoon/evening function would be fun. Some ideas brought forth were:

- Karaoke
- Food Truck, Catering ideas
- A Dance Revolution
- Air Band competition
- Gaming competition (chat with Mr. Hogewide about e-sports)
- The QMS Amazing Race

This could take place in late April or early May.

Could we have another school join us for a dance? This opens the door for logistical issues such as how do kids get home? Driving ages, monitoring kids in the dark, we also have an active construction site on campus that we need to consider. This puts the school at risk as kids could be all over the campus in the dark and that makes it very difficult to supervise. We would have to have an indoors only event at night. Or if we want to be outdoors it has to be during the daylight hours.

Mary Williams suggested we ask the kids what they would like. Then we can support it. Food and music are key.

Lisa suggested we could provide a picnic basket and collaborate with The Butchart Gardens for a Mother's Day Fundraiser.

The school would like to change Sports Day to Wednesday May 6th.

Shannon brought a \$200 cheque from Belongings as they sold some items left over from the Bazaar. They are happy to work with QMS and sell items for us.





A special thank you goes out to Shannon Goulet and Megan Lowery for their tireless efforts in the Bazaar White Elephant sale. Also, they have continued to sell leftover items and the funds have gone directly to the PA. Thank you ladies, you have gone above and beyond!

Other fundraising brainstorming included:

Good Bites, Kinderbeeze Consignment, Spud.ca, Hello Fresh, Backwoods Soaps, Emergency Kits, Ticket Vouchers.

Meeting Adjourned at 7:24pm

Next meeting **Monday, March 2, 2020** at 8:10am in Karin Quinn Hall.

Attached: QMS PA Financial Statements



QMS PAC
Balance Sheet
As of January 26, 2020

	Total
Assets	
Current Assets	
Cash and Cash Equivalent	
Chequing	53,353.64
Gaming	14,612.15
ISCU Membership Shares	5.60
Restricted Funds	0.00
Total Cash and Cash Equivalent	\$ 67,971.39
Total Current Assets	\$ 67,971.39
Total Assets	\$ 67,971.39
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
Total Accounts Payable (A/P)	\$ 0.00
Total Current Liabilities	\$ 0.00
Total Liabilities	\$ 0.00
Equity	
Opening Balance Equity	17,986.59
Retained Earnings	9,404.20
Profit for the year	40,580.60
Total Equity	\$ 67,971.39
Total Liabilities and Equity	\$ 67,971.39

QMS PAC
Profit and Loss
September 1, 2019 - January 26, 2020

	Total
INCOME	
Fundraising (net)	
Bazaar	22,043.31
DFS	1,365.63
Family Fun Night	610.36
Mabel's Labels	118.92
Unicycler	10,671.00
Total Fundraising (net)	\$ 34,809.22
Gaming Grant	6,520.00
Interest	8.04
Total Income	\$ 41,337.26
GROSS PROFIT	\$ 41,337.26
EXPENSES	
Bank fees	9.00
General Admin	747.66
Total Expenses	\$ 756.66
PROFIT	\$ 40,580.60