



## **QMS Parents' Association**

### **Minutes of Meeting**

December 2, 2019

6:30pm in Karin Quinn Hall

#### **PA Executive:**

Sherra Collett	Chair
Rachel Munro	Vice-Chair
Kevin Westwick	Treasurer
Laura Hagen	Secretary
Kirsty Grant	Community Welfare – Absent
Alana Smith	Past Chair

#### **QMS Staff:**

Wilma Jamieson

#### **PA Members:**

Alison Webber  
Shannon Goulet  
Jonathan Beck

#### **Board of Governors:**

Mary DeLury

### **Called to Order at 6:31pm**

### **Welcome and Introductions**

Sherra introduced the members of the current PA Executive and introductions were given from all in attendance.

Motion moved by Alana Smith, seconded by Rachel Munro.

**“To Approve the Minutes November 9, 2019 as presented.”**

**Carried**

### **Reports**

**Chair:** Sherra spoke of the success of the 2019 Bazaar that took place last Saturday. She mentioned that they are still doing wrap up with regards to the totals made as well as discussing what worked well and what could be improved. She thanked all for coming out to help and was thrilled with the community building that took place. Next up is the Jingle Bell Jog and volunteers will be sought to hand out cookies and hot chocolate.





**Vice Chair:** Nothing to Report

**Treasurer's Report:** Kevin--still awaiting finals numbers to report the final Bazaar revenue. He will update when he can.

**Unicycler:** Stephanie was not in attendance, but it was reported that there is still revenue coming in and payments to parents are once a year.

**Community Welfare:** Kirsty was not in attendance, but reported that there were no cards distributed in November but thank you cards for the Bazaar will be coming out shortly.

**Secretary:** Nothing to report.

**Class Reps:** Nothing to report.

**Annual Christmas Bazaar:**

Alana and Kirsty Co-Chaired the successful event. Alana spoke. It was nice to see the heads of different areas take charge of their areas. It definitely took the pressure off of Alana and Kirsty. There were many new volunteers as well as staff volunteers. More Teachers Treat events. And parents commented on how they felt it was one of the best Bazaars they had been to. The Silent Auction baskets seemed to be very successful and it will be interesting to see how the numbers compare to previous events.

Samosas: 1481 samosas made. Less volunteers to make them but it was still a great community-building event.

Poinsettias/Wreaths: Maintenance picked up the poinsettias and CairnsPark promptly delivered the wreaths on time.

Fertilizer: Some was sold but hopefully in the spring we can sell more.

**Thrifty Smile Cards:**

In an effort not to overwhelm the parents at this busy time of year, no official information was given out to parents. Perhaps in the New Year we can try it again. However, present cards are a go and can be used. We now have an auto renew date of June 22nd. However, we did discuss using a passive approach to introduce the cards, including using social media. Perhaps the cards can be kept at an easy to access place, like Kim Stinka's desk.

**Jingle Bell Jog:** Volunteers needed to hand out cookies and hot chocolate. Wear festive clothing if possible.





**Retirement of Nancy McCandless:** No formal decision at this time, but the suggestion of the Legacy Brick was given. Decisions will be made for that in the spring. It will be not forgotten. Motion moved by Sherra and seconded by Kevin.

**Meeting Adjourned at 6:49 pm.**

Next meeting **Monday, January 6, 2020** at 8:10am in Karin Quinn Hall.

**Attached:** QMS PA Financial Statements



**QMS PAC**  
**Balance Sheet**  
As of December 18, 2019

	<b>Total</b>
<b>Assets</b>	
<b>Current Assets</b>	
<b>Cash and Cash Equivalent</b>	
Chequing	54,539.71
Gaming	14,614.15
ISCU Membership Shares	5.48
Restricted Funds	0.00
<b>Total Cash and Cash Equivalent</b>	<b>\$ 69,159.34</b>
<b>Total Current Assets</b>	<b>\$ 69,159.34</b>
<b>Total Assets</b>	<b>\$ 69,159.34</b>
<b>Liabilities and Equity</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable (A/P)</b>	<b>\$ 0.00</b>
<b>Total Current Liabilities</b>	<b>\$ 0.00</b>
<b>Total Liabilities</b>	<b>\$ 0.00</b>
<b>Equity</b>	
Opening Balance Equity	17,986.59
Retained Earnings	9,404.20
Profit for the year	41,768.55
<b>Total Equity</b>	<b>\$ 69,159.34</b>
<b>Total Liabilities and Equity</b>	<b>\$ 69,159.34</b>

**QMS PAC**  
**Profit and Loss**  
September 1 - December 18, 2019

	<b>Total</b>
<b>INCOME</b>	
<b>Fundraising (net)</b>	
Bazaar	22,332.38
DFS	1,365.63
Family Fun Night	610.36
Mabel's Labels	118.92
Unicycler	11,568.00
<b>Total Fundraising (net)</b>	<b>\$ 35,995.29</b>
Gaming Grant	6,520.00
Interest	7.92
<b>Total Income</b>	<b>\$ 42,523.21</b>
<b>GROSS PROFIT</b>	<b>\$ 42,523.21</b>
<b>EXPENSES</b>	
Bank fees	7.00
General Admin	747.66
<b>Total Expenses</b>	<b>\$ 754.66</b>
<b>PROFIT</b>	<b>\$ 41,768.55</b>