



QMS Parents' Association Minutes of AGM Meeting

September 16, 2019

8:10am in Karin Quinn Hall

PA Executive:

Alana Smith—Co-Chair

Wendy Leach—Co-Chair

Rachel Munro—Vice-Chair

Kevin Westwick—Treasurer

Sherra Collett—Secretary

Kirsty Grant—Community Welfare

QMS Staff:

Wilma Jamieson—Head of School

Jenni McLeod—Director, Development & Alumni Relations

Heather Bartfai—Administrative Assistant, Development & Alumni Relations

Hayley Picard—Communications Manager

Celina Mason—Director of Student Affairs

PA Members:

Shannon Goulet

Akiko Tsuboi

Amber Jeglum

John Jeglum

Jennifer Shelley

Andy Li

Ann Buttner-Danyliw

Megan Lowery

Daniel Pi

Rennand Jo

Tyler Vanderputten

Laura Work

Laura Hagen

Mary Williams

Jennifer Pelton

Lisa Pyne-Mercier

Board of Governors:

Mary DeLury—Chair of the Board





Called to Order at 8:10am

Motion moved by Rachel Munro, seconded by Ann Buttner-Danyliw.

“To Approve the AGM Minutes of September 17, 2018 as presented”

Carried

Welcome and Introductions:

Wendy and Alana led an informal welcome and introductions around the table for returning and new PA members.

Head of School Address:

Wilma Jamieson—The school would like to thank the current PA Executive and all its members for their efforts last year as well as their help in transitioning the school into the new "gender neutral" concept. The PA was instrumental in funding the experiential learning and the "learning by doing" actions. Also, the upgrades to the dining room was graciously donated by the PA. The PA's connections with the QMS community has helped our school grow in population and programs. Thank you to the outgoing Co-Chairs for all your work and a huge thank you to the PA Executives and all the members for your continued support.

Board of Governors' Address:

Mary DeLury—The Board of Governors at QMS would like to welcome and thank everyone for supporting the school. Thank you to the outgoing Executive team as well as the entire PA members for a successful 2018-2019 year. This next year is filled with exciting changes and growth to the QMS community; new buildings, a uniform refresh and brand as well as a refresh of the strategic plan. The board appreciates the community's patience and flexibility as the school continues to grow and change. The Board of Governors consists of volunteers that are current parents, past parents, community members and alumni, of various ages and experiences. The Board approves the annual budget and developing programs as well as the public voice of the school. The AGM will be November 20th and all QMS Community members are encouraged to attend.

Reports

Co-Chair: Wendy—In the last two years the PA has raised over \$75000, providing funds for the school to enhance programming by purchasing items such as Apple TVs, digital cameras, musical instruments, athletics equipment, furniture for residence, and a beautiful new show tent, banners, plaques, equipment, trunk covers, and emergency radios for our Equestrian Program. In addition, we also host an Annual Wine & Cheese, the Christmas Bazaar, and the End-Of-Year BBQ to foster community connections.

Co-Chair: Alana—At the May PA meeting of 2019, a request was made for evening meetings and thus the PA determined to survey the QMS community to see what the general preference for meeting times were. The survey went out in June and approximately 57 people participated. The new





executive can discuss meeting times as there is a thought of alternating morning and evening meeting times. The Constitution and Bylaws have been updated this summer by Wilma, Menaka and Jennifer Pelton and a working draft will be going out to the community approximately 2 weeks before the first PA meeting of the 2019-2020 school year.

Vice-Chair: Rachel—Nothing to Report

Treasurer's Report: Kevin—The financial side of the PA was very successful last year. The funds raised were able to complete the current years' wish list. Approximately \$50000 worth of items were donated to the school. This was done through the gaming grant, unicycler, various small fundraisers and the Christmas Bazaar which contributed close to \$30000.

Secretary: Sherra—Nothing to report.

Unicycler: Wendy Leach—The unicycler is no longer accepting items not in circulation. This has been a profitable item for the PA as it contributed \$14000 last year.

Community Welfare: Kirsty Grant—120 cards have already been written for the 2019-2020 school year. The PA sends out cards to current QMS community members, staff members and alumni for condolences, congratulations, etc. The PA also sends out thank you cards at the end of each school year to every staff member in appreciation for their contribution to making the PA a success.

Elections of the QMS PA Executive for 2019-2020:

By acclamation, the QMS PA Executive is as follows:

Chair-Sherra Collett

Vice Chair-Rachel Munro

Secretary-Laura Hagen

Treasurer-Kevin Westwick

Community Welfare-Kirsty Grant

Motion by Wendy Leach to accept the 2019-2020 QMS PA Executive, seconded by Alana Smith.

Carried

Monthly PA Meetings for 2019-2020:

The meetings will be alternating between morning and evening meetings with the first PA meeting of the year to be October 7 at 6:30pm in Karin Quinn. All meetings will be on the first Monday of each month, and the November 4 meeting will be at 8:10am in Karin Quinn. The time of the December 2 meeting will be determined October 7.

A Fundraisers & Sponsored Events for 2019-2020:

The next Executive will be presented with the outline of the fundraising schedule for the current year.





Class Representative Team:

Preschool-Laura Work
Junior Kindergarten-Tyler Vanderputten
Kindergarten-Megan Lowery
Grade 1-Mary Williams
Grade 2-Shannon Goulet
Grade 3-Amber Jeglum
Grade 4-Heather Bartfai
Grade 5-To Be Determined
Grade 6 (Both Classes)-Ann Buttner-Danyliw
Grade 7 Smith-Kim Ludvigson
Grade 7 Ruitter-Jennifer Pelton
Grade 8-12-Kim Stinka

Close Meeting – 8:55am adjourned

Next Meeting **Monday, October 7, 2019** at 6:30pm at Karin Quinn Hall

